

KILGORE POLICE DEPARTMENT
Vision and Mission Statement

Vision: The Kilgore Police Department will set the standard for a safe and crime free community through service, professionalism and excellence in policing. The high standard will result in our citizens having a premier quality of life with a strong sense of security, free from crime and fear anywhere within the City of Kilgore.

Mission: To protect the lives and property of the people who live, work and play in the City of Kilgore and to enforce laws and ordinances within the framework of the United States Constitution with fairness, honesty and integrity.

Kilgore Police Department Core Values

Service
Respect
Integrity
Professionalism
Accountability
Compassion

The Kilgore Police Department is vitally interested in the welfare of all citizens and in taking action where its employees have proved derelict in their duties or are guilty of wrongdoing. If it becomes necessary for you to make a complaint, you can be assured that it will be given a fair and thorough investigation.

Additionally, if you have occasion to see a police officer doing outstanding work, tell them about it, or you may contact us. Your Kilgore Police Officers are individuals who are dedicated to serving you and our community.

**Kilgore Police
Department
909 N. Kilgore St.
Kilgore, Texas 75662**



**Professional
Standards
Officer**



**Asst. Chief
Roman Roberson
903-983-1559**

Kilgorepd@cityofkilgore.com

“Serving Our Community”

**To Contact A Police Sergeant
After Office Hours
Please call:
(903)983-1559**

KILGORE
THE CITY OF STARS



“Serving Our Community”



**Complaints
Against
Kilgore
Police
Officers**

The Kilgore Police Department is dedicated to providing the best police service possible to all citizens. Police officers are carefully selected and given the best training possible in order to provide this service. However, you may have occasion to lodge a complaint about the actions of a member of the Kilgore Police Department. In order to be responsible to you, we are providing the following information about how complaints are made, how they are investigated, and their result.

How are complaints made?

When a citizen lodges a complaint against a member of the Kilgore Police Department, the complaint goes to the Professional Standards Officer, located at 909 N. Kilgore St. An investigator is assigned to review and investigate your complaint. The office is open from 8:00 a. m. until 5:00 p. m. each weekday. The telephone number is 903 983 1559. After hours or on the weekends, you may call 903 983 1559 and a police sergeant will assist you.

If the Professional Standards Officer is unavailable, you may file a complaint with any police supervisor (sergeant or above) of the Kilgore Police Department. Your complaint will then be forwarded to the Professional Standards Officer for investigation.

Texas Law requires that all complaints against police officers be in writing and signed by the person making the complaint. Just as citizens who are arrested must be notified of the charges against them, the police officer must be given a copy of a personnel complaint before any disciplinary action may be taken.

Complaints must be made within 30 days of the incident complained about, except in special cases (such as criminal misconduct or when good cause can be shown by the person complaining). Complaints must be made by the person who claims to be aggrieved. Other persons may give statements as witnesses.

An investigator will conduct an investigation of your complaint, and you will be advised of the result and action taken.

Traffic Citations

A disagreement over the validity of a traffic citation is not a complaint. Such disagreements should be directed to the court that has jurisdiction.

False complaints

Sometimes people make false complaints against police officers. Citizens should be aware that this is a violation of the Texas Penal Code. Section 37.02 provides punishment for an individual adjudged guilty of committing an offense if, with intent to deceive and with knowledge of the statement's meaning:

“He makes a false statement under oath or swears to the truth of a false statement previously made; and, the statement is required or authorized by law to be made under oath.”

A person convicted under this Section can be punished by a fine up to \$2,000, confinement in jail up to one year, or by both fine and imprisonment.

What happens when a complaint is found to be true?

When the investigation of a complaint reveals that the charges are true and should be sustained against a police officer, the Chief of Police will notify the officer and may take one of the following actions depending on the nature of the violation.

- Training / Counseling
- Written Reprimand.
- Suspension.
- Demotion.
- Termination.

What happens if the complaint is not true?

Police officers must be accorded certain rights, the same as with all citizens, and complaints must be supported by sufficient evidence. If there is not sufficient evidence to sustain the complaint, the officer is notified and continues on duty. If the officer was removed from duty during the investigation, the officer will be paid for that period. The complainant is also notified by mail of the investigations results.

Officers can appeal the decision

Just as a citizen charged with a criminal offense can appeal a court's decision, police officer's can appeal the action taken against them. The City of Kilgore has established procedures for officers to follow in their appeals, just as the Police Department has established procedures for insuring that complaints by citizens against officers are thoroughly and honestly investigated.

Final determination of the disposition of a complaint is made by the Chief of Police

What if you are not satisfied with the decision?

If you are not satisfied with the results of the investigation or the findings you may contact the Officer of Professional Standards to learn how to have the complaint readdressed at:

Kilgore Police Department
Office of Professional Standards
909 N. Kilgore St.
Kilgore, Texas 75662

903 - 983-1559

Kilgorepd@cityofkilgore.com

A Word About Racial Profiling

The Kilgore Police Department does not tolerate the practice of racial profiling by its officers. Racial profiling is the practice of detaining an individual and conducting an inquiry into that person's activities simply because of the individual's race, ethnicity or national origin. This is strictly prohibited. Furthermore, officers are not allowed to consider these factors in deciding when - and against whom - to take enforcement action. As part of its commitment to unbiased policing, the department also forbids its officers to consider a person's religion, age, and gender when making these decisions. If you believe that an officer inappropriately considered your race, ethnicity, national origin, religion, age, or gender in making a detention or enforcement decision, you are encouraged to file a complaint.