



## Sign Permit Application

### Property Owner

Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Address: \_\_\_\_\_

Name of Business: \_\_\_\_\_ Office # \_\_\_\_\_

Email: \_\_\_\_\_

### Contractor

Name of Company: \_\_\_\_\_ Office # \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Phone # \_\_\_\_\_

Email: \_\_\_\_\_

### Description of Work

Classification		Type of Sign
<input type="checkbox"/> Wall Mount Signs  <i>Wall mounted signs may not exceed 10% of the total square footage of the wall in which the sign will be affixed. Must show wall dimension figures.</i>	<input type="checkbox"/> Pole & Monument /Ground Signs  <i>Site Plan For Pole Sign and Monument / Ground Signs Must Show Dimensions From <b>The Property Line</b> (Not the Street).</i>	<input type="checkbox"/> New  <input type="checkbox"/> Existing

Sign illuminated	Dimensions of Sign	Value of Work
<input type="checkbox"/> Yes ( <i>Electrical Permit Required</i> )  <input type="checkbox"/> No	(Length X Width)	

### Sketch of Sign

	<p><i>Notice: Plans for wall signs must show the signs affixed to building. Wall signs may not extend past the top of Parapet wall or roof eave and may not extend more than twelve (12) inches from the wall to which the sign is affixed.</i></p>
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**I hereby agree not to alter or deviate from the construction as shown hereon without the written approval from the building inspection division of the City of Kilgore.**

(Print) Name of Applicant: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_