



**AGENDA**  
**CITY COUNCIL REGULAR MEETING**  
**OCTOBER 9, 2018 at 5:30 P.M.**  
**CITY HALL COUNCIL CHAMBERS**  
**815 NORTH KILGORE STREET**

**R. E. SPRADLIN, III – MAYOR**  
**HARVEY MCCLENDON – MAYOR PRO TEM, PLACE 2**  
**MERLYN HOLMES – COUNCIL MEMBER, PLACE 1**  
**MIKE SECHRIST – COUNCIL MEMBER, PLACE 3**  
**VICTOR A. BOYD – COUNCIL MEMBER, PLACE 4**

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*Citizens may address the Council regarding any posted agenda item by filling out a speakers' card prior to the item being called. These presentations shall be limited to three minutes. The Mayor may extend the time limit.*

**A. Call to Order – Mayor Spradlin**

**B. Opening Prayer – Pastor Samuel Snow, Old Paths Tabernacle Church**

**C. Pledges of Allegiance – U.S. flag and Texas flag (*“Honor the Texas flag. I pledge allegiance to thee, Texas, one state under God, one and indivisible.”*)**

**D. Public Forum**

*Citizens have an opportunity to address the City Council, which has no obligation to respond in any manner to comments or questions asked of them by the speaker. Any response by a member of the City Council is limited by Texas law to a statement of specific factual information, a recitation of existing policy, or a proposal to place the subject on the agenda for a future City Council meeting.*

**E. Items of Community Interest**

*This section of the agenda shall allow any member of the City Council, the Mayor, or the City Manager the opportunity to discuss minor, non-action items such as recognitions, scheduling, and upcoming civic events that are not listed on this agenda and which require no action by the Council.*

**F. Presentations**

1. Introduction of new Fire Captain, Blake Barker – Chief Johnny Bellows

**G. Consent Agenda**

*This section shall provide for items that require action by the Council, but where no discussion is anticipated. By a single motion, second and affirmative majority vote, items under this section are approved without further discussion or action. Any Council member may request the removal of any item from the Consent Agenda, in which case the item shall be discussed and voted upon separately.*

1. Minutes of City Council Regular Meeting on September 25, 2018





**MINUTES  
CITY COUNCIL REGULAR MEETING  
SEPTEMBER 25, 2018**

**R. E. SPRADLIN, III – MAYOR  
HARVEY MCCLENDON – MAYOR PRO TEM  
MERLYN HOLMES – COUNCIL MEMBER  
MIKE SECHRIST – COUNCIL MEMBER  
VICTOR A. BOYD – COUNCIL MEMBER**

- A. Call to Order** – With all Council members present, Mayor Spradlin called the meeting to order at 5:30 p.m.
- B. Prayer** – The opening prayer was led by Marshall Latham, Pastor, Caney Creek Baptist Church
- C. Pledges of Allegiance** – Mayor Pro Tem McClendon led the pledges to the U.S. and Texas flags.
- D. Public Forum (0:19:00 on 09/25/18 Council Recording)**  
Mayor Spradlin opened the Public Forum and recognized James Phillips of 3410 S. Henderson Boulevard. Mr. Phillips had questions about why he was asked by the City to take down his pool but it appeared other residences still had their pools standing. Josh Selleck, City Manager, stated to leave his name and number with the City Clerk and he would contact him the following day to discuss his questions.

As there were no further requests to speak, Mayor Spradlin closed the public forum.

**E. Items of Community Interest (3:55 on 09/25/18 Council Recording)**

Mayor Spradlin announced the following upcoming events:

- 9/19 through 10/11 – Kilgore Fall film Festival at 4 Star Cinema
- This is the last week of the Kilgore Public Library’s Focus on Fitness month- don’t forget to log your steps in the BeanStack app
- 9/27 KHS Homecoming parade, Downtown Kilgore
- 9/28 Kilgore High School Homecoming Football Game
- 9/29 Oktoberfest at Avalon
- 10/2 National Night Out
- 10/05 United Fund’s Pacesetter Luncheon

- 10/06 Brigitta's Oktoberfest Celebrations
- 10/13 Kilgore Oktoberfest
- 10/15 Kilgore Chamber of Commerce STAR Gala

Josh Selleck, City Manager, added the night before was the Grand Opening of Christ the King Catholic Church. Mr. Selleck also had everyone attending the Council Meeting sing Happy Birthday to Council Member Boyd.

**F. Presentations (7:14 on 09/25/18 Council Recording)**

1. Mayor Spradlin read a Proclamation acknowledging October 2<sup>nd</sup> as National Night Out Day
2. B. J. Owen, Director of Special Services, recognized Justin Windham for ten years' service with the City of Kilgore.
3. Josh Selleck, City Manager, recognized Angie Konczak, Prosecutor for the City of Kilgore, for 15 years of service and announced her resignation from the City of Kilgore. Mr. Selleck also mentioned the City is in the process of offering the Prosecutor position to Jeff Jackson, who is currently in the audience.

Due to technical difficulty, agenda item F.4. was delayed; therefore Mayor Spradlin moved forward with item G.

**G. Consent Agenda (17:31 on 09/25/18 Council Recording)**

1. Minutes of City Council Regular Meeting on September 11, 2018
2. Minutes of KEDC Board Meetings on September 18, 2018
3. Approval of Resolution No. 18-18 regarding SWEPCO's proposed rate reduction

**Motion: Mayor Pro Tem McClendon made the motion to approve the Consent Agenda as presented. Motion was seconded by Council Member Sechrist and carried unanimously.**

Mayor Spradlin returned to agenda item F.4. and recognized Ryan Polk, Tourism Manager who gave a presentation on the Kilgore Chamber of Commerce Tourism for the past year. Mr. Polk gave a presentation about what is new in Kilgore this year, explained digital and video marketing, and public relations.

**H. Public Hearings/Ordinances/Resolutions (18:31 on 09/25/18 Council Recording)**

1. Consider approval of Ordinance No. 1726 regarding re-zoning of the 2800 and 2900 blocks of Houston Street and Dudley Drive to Single-Family Residential.
  - Change zone from "A" Apartment District to "R-2" Single-Family Residential District in the 2800 Block of Houston St
  - Change zone from "D" Duplex to "R-2" Single-Family Residential District in the 2900 Block of Houston Street
  - Change zone from "A" Apartment District to "R-3" Single-Family Residential District on all properties located on Dudley Drive
2. Public Hearing

Mayor Spradlin introduced Carol Windham, Director of Planning, who explained to the Council while re-zoning the Eden Place Subdivision, staff discovered the 2800 and 2900 Blocks of Houston Street and all of Dudley Drive were zoned inappropriately for the current land use. Changing the zone will bring the land use in compliance with the Kilgore Zoning Code. This will change the Zone from "A" Apartment District and "D" Duplex District to "R-

2" and "R-3" Single-Family Residential. Staff has not received any letters of protest. There were no further requests to speak and Mayor Spradlin closed the Public Hearing.

3. Approval of Ordinance No. 1726

**Motion: Mayor Pro Tem McClendon made the motion to approve and adopt Ordinance No. 1726 changing the zones from Apartment District and Duplex district to Single-Family Residential District in the 2800 and 2900 Block of Houston Street and all properties on Dudley Drive. Council Member Holmes seconded the motion, which carried unanimously.**

**I. Discussion and Possible Action Items (55:41 on 09/25/18 Council Recording)**

1. Consider execution of contract with Tyler Technologies for Incode ERP effective October 1, 2018, Josh Selleck, City Manager.

Mayor Spradlin recognized Mr Selleck who explained the City wanted to enter in to an agreement with Incode, Tyler Technologies, to upgrade City Software to include accounting, payroll, utilities, and project management. The negotiation in price also included a ten percent discount off of what was originally quoted. The total amount agreed upon is \$288, 037. The City will accrue an additional \$15,000 yearly cost, but the functionality is worth it due to STW being outdated.

**Motion: Council Member Sechrist made the motion to authorize the City Manager to negotiate and execute a contract with Tyler Technologies for Incode effective October 1<sup>st</sup>, 2018. Motion was seconded by Council Member Holmes and carried unanimously.**

**J. Executive Session (1:07:51 on 09/25/18 Council Recording)**

Mayor Spradlin closed the open meeting at 6:40 p.m. to convene into Executive Session to discuss the following:

- Pending or contemplated litigation or to seek the advice of the City Attorney pursuant to Section 551.071
  - Property at 411 Fritz-Swanson Road
- Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072
  - Property at 1612 S. Henderson Blvd.
- Kilgore Economic Development Project 1821

**K. Possible action on items in Executive Session**

Mayor Spradlin reconvened in open session at 7:12 p.m. and council took the following action:

**Mayor Pro Tem McClendon made a motion to negotiate contract for purchase of property on Fritz Swanson Road after review by the City Attorney. Motion was seconded by Council Member Sechrist and carried unanimously.**

**L. Adjournment**

Upon a motion by Council Member Boyd and second by Mayor Pro Tem McClendon, the meeting was adjourned at 7:13.

ATTEST:

CITY OF KILGORE, TEXAS

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RACHEL ROWE, CITY CLERK

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R. E. SPRADLIN, III, MAYOR



# FREEDOM CHEVROLET

8008 MARVIN D LOVE FWY  
DALLAS, TEXAS 75237  
972-707-9474 fax 214-350-0085

802-104

ATTN: TODD

## QUOTE

### Customer

Name City of Kilgore  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State TX ZIP \_\_\_\_\_  
 Phone \_\_\_\_\_

Date 9/28/2018  
 Order No. CDK  
 Rep BDS  
 FOB Inc

Qty	Description	Unit Price	TOTAL
2	2019 PPV Tahoe, white with driverside spotlight and vinyl rear seat, includes extra keys and legal tint	\$ 31,000.00	\$62,000.00
Dallas County COOP 2018-008-6701			
Deliver to Priority			
PLEASE MAIL PAYMENT TO: Freedom Chevrolet 8008 Marvin D. Love Fwy Dallas, Tx. 75237			
TERMS: NET 30			

### Payment Details

Cash  
 Check  
 Credit Card

Name \_\_\_\_\_  
 CC # \_\_\_\_\_  
 Expires \_\_\_\_\_

Subtotal	\$62,000.00
Shipping & Handling	\$0.00
Taxes State	
<b>TOTAL</b>	<b>\$62,000.00</b>

Office use only

PLEASE REMIT PAYMENT TO FREEDOM CHEVROLET

