



**MINUTES
CITY COUNCIL REGULAR MEETING
FEBRUARY 12, 2019**

**R. E. SPRADLIN, III – MAYOR
HARVEY MCCLENDON – MAYOR PRO TEM
MERLYN HOLMES – COUNCIL MEMBER
MIKE SECHRIST – COUNCIL MEMBER
VICTOR A. BOYD – COUNCIL MEMBER**

A. Call to Order – With a quorum present, Mayor Spradlin called the meeting to order at 5:30 p.m.

B. Prayer – The opening prayer was led by Jami Blankenship of the Baptist Student Ministry

C. Pledges of Allegiance – Mayor Spradlin led the pledges to the U.S. and Texas flags.

D. Public Forum (02:40 on 02/12/19 Council Recording)

Mayor Spradlin opened the public forum and as there were no requests to speak, the forum was closed.

E. Items of Community Interest (03:16 on 02/12/19 Council Recording)

Mayor Spradlin announced the following upcoming events:

- Mayor Spradlin congratulated Council Member Holmes, who was absent, on welcoming a new grandchild today.
- 02/13 and 02/14 – Phi Theta Kappa Valentine’s Day Carnation Sale at Kilgore College Devall Student Center Hallway
- 02/14 – Valentine’s Day screening of Dirty Dancing at the Texan Theater. Starts at 7pm and is free
- 02/16 –Seed Library Grand Opening
- 02/16 – “A Night Under the Stars” at the Texan Theater. This is an event benefiting the Kilgore ISD Education Foundation.
- 02/20 – TxDot Texas Transportation Plan 2050 Public Workshop, starts at 5:30 pm in Tyler
- 02/22 – Trivia Night at Brigitta’s Hungarian Restaurant
- 02/23 – Ranger Preview Day at Kilgore College from 8am- noon
- 03/22 – Glow in the Dark Golf Tournament hosted by Kilgore Chamber of Commerce

F. Presentations (05:21 on 02/12/2019 Council Recording)

1. Police Chief Todd Hunter recognized Trae Portwood for 10 years of service with the Kilgore Police Department.
2. Police Chief Todd Hunter gave a presentation on the Kilgore Police Department's 2018 Annual Racial Profiling (Contact) Report. He explained how the departments are required to report all contacts to the State. Currently we are providing details on each traffic stop that is made whether a citation or warning is written. There are no longer verbal warnings.
3. Stacey Cole, Library Director, gave a presentation on the Seed Library that promotes community sharing and home gardening in our community. The event begins February 16th from 10 a.m. until noon.
4. Bill Martin, Controller, gave a presentation on the Quarterly Investment Report for quarter ending December 31, 2018.
5. Josh Selleck, City Manager and Hunter Rush, with MHS Planning and design gave a brief presentation on the most recent Softball and Soccer Complex design.

G. Consent Agenda (47:46 on 02/12/2019 Council Recording)

1. Approval of the City Council Regular Meeting Minutes on January 22, 2019

Motion: Council Member Boyd made the motion to approve the Consent Agenda as presented. Motion was seconded by Council Member Sechrist and carried unanimously.

H. Public Hearing/Ordinances/Resolutions (48:33 on 02/12/19 Council Recording)

1. Consider approval of Resolution No. 19-01 supporting the upcoming 2020 Census. Mayor Spradlin recognized Carol Windham, Director of Planning who explained this Resolution was showing the City's support in the upcoming Census by promoting the importance of completing census forms and obtaining an accurate count.

Motion: Mayor Pro Tem McClendon made the motion to approve Resolution 19-01 supporting the upcoming 2020 Census. Motion was seconded by Council Member Boyd and carried unanimously.

2. Consider approval of Resolution No. 19-02 updating Master Fee Schedule. Mayor Spradlin recognized Stacey Cole, Library Director, who explained we are requesting an addition be made to the Master Fee Schedule so that vending and retail prices do not necessitate Council approval for each nominal increase. The Library will implement a new computer system with a pay to print feature. Considerable time and expense has been devoted to making this upgrade and our prices have not been adjusted in many years. We request the wording in the Fee Schedule change to "Vending and retail prices for locations such as the Library, Swimming Pool, Golf Course, and other locations offering retail sale or vending will be set by the Department Head with approval by the City Manager and will be adjusted from time to time based on market and demand factors."

Motion: Council Member Sechrist made the motion to approve Resolution 19-02 updating the Master Fee Schedule. Motion was seconded by Mayor Pro Tem McClendon and carried unanimously.

3. Consider approval of Ordinance 1733 regarding update to Cemetery Ordinance.
 - Public Hearing
Mayor Spradlin opened the public hearing and recognized Danny Downing, Parks Director, who requested to remove the fee schedule from the cemetery rules and regulations since it is already set in the Master Fee Schedule. He also requested to change a wording in the Rules and Regulations under General to change the approval of suspensions from “City Council” to “City Manager or Designee of the City Manager.” The third request was to remove that a monument must rest on a rebar-reinforced concrete base. Having that requirement places a financial burden on the end user and causes hardship on our crews when leveling the monuments. The companies that set the monuments provide a warranty that will cover any needed repairs.
 - Approval of Ordinance No. 1733

Motion: Council Member Sechrist made the motion to approve Ordinance No. 1733 regarding update to the Cemetery Ordinance. Motion was seconded by Council Member Boyd and carried unanimously.

4. Consider approval of Ordinance No. 1734 regarding amendment to the Personnel Policy of the City of Kilgore regarding Kilgore Fire Department “In City Allowance Pay.”
 - Public Hearing
Mayor Spradlin recognized Fire Chief Johnny Bellows who explained this Ordinance was to provide additional compensation for living inside the City limits of Kilgore. There are several benefits for the Fire Department and the City by adding this compensation. Currently there are five firefighters that live within the City limits. The recommended compensation would be \$150 per month or \$1,800 annually. Total cost for the first year would be \$9,000.
 - Approval of Ordinance No. 1734

Motion: Council Member Boyd made the motion to approve Ordinance No. 1734 regarding amendment to the Personnel Policy of the City of Kilgore regarding Kilgore Fire Department “in City allowance pay.” Motion was seconded by Council Member Sechrist and carried unanimously.

I. Discussion and Possible Action items (01:11:39 on 02/12/2019 Council Recording)

1. Authorize City Manager to execute a construction contract with McInnis Brothers Construction for Surface Water Treatment Plan improvements for an amount not to exceed \$855,000.00.

Mayor Spradlin recognized Josh Selleck, City Manager, who explained this project consists of the rehabilitation of two Sedimentation Basins, rehabilitation of the CenTROL Filter Unit, and the rehabilitation of the Raw Water and Finished Water Meter Vaults. A total of 3 bids was received for this project and after thoroughly evaluating the bids and bidders we are recommending to award a single contract to McInnis Brothers Construction.

Motion: Council Member Sechrist made the motion to authorize the City Manager to execute a construction contract with McInnis Brothers Construction for Surface Water Treatment Plan Improvements (Project Number WT17-003) for an amount not to exceed \$855,000.00. Motion was seconded by Mayor Pro Tem McClendon and carried unanimously.

J. Executive Session (01:16:53 on 02/12/19 Council Recording)

Mayor Spradlin closed the open meeting at 6:48 p.m. to convene into Executive Session to discuss the following:

1. Possible purchase, exchange, lease, or value of real estate pursuant to Section 551.072
 - Properties near 1612 S. Henderson Blvd.
 - Properties near 411 Fritz Swanson Road
 - Property at 1306 Houston Street

K. Possible action on items in Executive Session

Mayor Spradlin reconvened in open session at 7:55 p.m. and Council Member Boyd made a motion to authorize the City Manager to negotiate and execute a contract for purchase of 501 Fritz Swanson Road. Motion was seconded by Council Member Sechrist and carried unanimously.

L. Adjournment

Upon a motion by Council Member Boyd and seconded by Council Member Sechrist, the meeting was adjourned at 7:56 p.m.

ATTEST:

CITY OF KILGORE, TEXAS

RACHEL ROWE, CITY CLERK

R. E. SPRADLIN, III, MAYOR